

INTRODUCTION

Think, discuss, plan, and act. Framing a clear direction for the training of your employees is your responsibility. In an environment of team players, it is generally the responsibility of more than one. We hope that our catalog of 2012 classes will enable you and your team to think about and build a viable safety and educational program. With this program, we hope to create motivation for you and your team, build value for your shareholders, build a company that continues to grow in skill, build support for the communities that you serve and build success for yourself. Reasons to increase training efforts include productivity improvement, capturing value of investments made in technology, adapting skills and behaviors to safety, retention of employees, development of leaders, preparation for successors, and driving organizational and cultural change. What is your best scenario? Train someone and have them leave or not train someone and have them stay?

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CLASS TERMS AND CONDITIONS

1. Due to certification requirements, registration and payment must be received in advance for class participation. Class confirmation will only be sent to those who have paid. Your payment secures your seat in class.
2. The registration fee is fully refundable up to five (5) business days prior to the class. If you do not show up or fail to cancel your registration, the fee is non-refundable. Exception includes NPDES classes which require 10 (ten) business days prior to class to request a refund or move to another class.
3. Substitutes may be submitted by paid registrants if GUCA is notified in advance.
4. Any additions or walk-ins to class on day of instruction will be accepted if the class is not full and when accompanied by the registration form and cash or credit card payment for class. Checks will not be accepted day of class. All check payments must be received 5 days prior to class otherwise cash or credit card can be used for payment.
5. GUCA reserves the right to cancel 2012 classes due to low registration. You will be refunded all money due to GUCA class cancellation when a written refund request is received.
6. Some classes include a book or observation fee. These fees must be paid when registering for those classes.

REGULATORY CERTIFICATION COMPLIANCE CLASSES



Competent Person Series (100)

Competent Person Excavation (CPE)

8:00 a.m. - 5:00 p.m.

If your company performs excavation and trenching work, you must have an on-site Competent Person to oversee the work according to OSHA Standards, 29 CFR 1926.650 Sub Part P. NUCA has developed an excellent training course to prepare your employees for this critical task. This 8-hour NUCA training program is certified by the Georgia Construction Industry Licensing Board and meets requirements for the Utility Foreman. Attendees will learn excavation safety and will be tested prior to certification. This nationally recognized program uses NUCA certified instructors, a student reference manual, testing, and certification card good throughout the United States.

FEES: **GUCA UC member** \$ 75.00
GUCA member \$ 100.00
Non-member \$ 175.00

CODE:	CPE-101-SAT		LOCATION: South Atlanta
DATES:	January 10, 2012	February 6, 2012	March 6, 2012
	April 3, 2012	May 1, 2012	May 29, 2012
	July 10, 2012	August 7, 2012	September 4, 2012
	October 1, 2011	October 30, 2012	December 4, 2012
CODE:	CPE-101sp-SAT (Spanish)		LOCATION: South Atlanta
DATES:	February 11, 2012	May 5, 2012	August 11, 2012
			November 3, 2012
CODE:	CPE-102-MAC		LOCATION: Macon
DATES:	January 17, 2012	February 14, 2012	March 12, 2012
	April 10, 2012	May 8, 2012	June 5, 2012
	July 17, 2012	August 14, 2012	September 11, 2012
	October 9, 2012	November 6, 2012	December 11, 2012
CODE:	CPE-103-VAL		LOCATION: Valdosta
DATES:	January 24, 2012	April 17, 2012	July 24, 2012
			October 16, 2012
CODE:	CPE-104-SAV		LOCATION: Savannah
DATES:	January 31, 2012	April 24, 2012	July 31, 2012
			October 23, 2012
CODE:	CPE-105-ROM		LOCATION: Rome
DATES:	March 19, 2012	June 19, 2012	September 18, 2012
			December 17, 2012
CODE:	CPE-106-GAN		LOCATION: Gainesville
DATES:	February 21, 2012	May 15, 2012	August 21, 2012
			November 13, 2012
CODE:	CPE-107-COL		LOCATION: Columbus
DATES:	February 28, 2012	May 22, 2012	August 28, 2012
			November 19, 2012
CODE:	CPE-108-AUG		LOCATION: Augusta
DATES:	March 27, 2012	June 26, 2012	September 25, 2012
			December 19, 2012

Confined Space Entry (CSE)**8:00 a.m. - 2:00 p.m.**

Are your employees in man-holes, excavations, foundations, underground vaults, sewer pipelines, or any location where confined spaces can exist and cause hazards? If so, you are required by OSHA to understand the hazards involved in a confined space and train your employees on the hazards associated with confined space entry. This course is designed for owners, project managers, foremen and safety personnel to understand the hazards associated with confined space entry. This NUCA training program covers the techniques, methods, and equipment used to ensure a safe entry. This one-day, six hour course, could save your life or the life of an employee.

FEES: **GUCA UC member** \$ 75.00
GUCA member \$ 100.00
Non-member \$ 175.00

CODE:	CSE-111-SAT	LOCATION:	South Atlanta
DATES:	January 11, 2012 April 4, 2012 July 11, 2012 October 2, 2012	February 8, 2012 May 2, 2012 August 8, 2012 October 31, 2012	March 7, 2012 May 30, 2012 September 5, 2012 December 5, 2012

CODE:	CSE-111sp-SAT (Spanish)	LOCATION:	South Atlanta
DATES:	February 25, 2012 May 19, 2012 August 25, 2012		November 17, 2012

CODE:	CSE-112-MAC	LOCATION:	Macon
DATES:	January 18, 2012 April 11, 2012 July 18, 2012 October 10, 2012	February 15, 2012 May 9, 2012 August 15, 2012 November 7, 2012	March 13, 2012 June 6, 2012 September 12, 2012 December 12, 2012

CODE:	CSE-113-VAL	LOCATION:	Valdosta
DATES:	January 25, 2012 April 18, 2012 July 25, 2012		October 17, 2012

CODE:	CSE-114-SAV	LOCATION:	Savannah
DATES:	February 1, 2012 April 25, 2012 August 1, 2012		October 24, 2012

CODE:	CSE-115-ROM	LOCATION:	Rome
DATES:	March 20, 2012 June 20, 2012 September 19, 2012		December 18, 2012

CODE:	CSE-116-GAN	LOCATION:	Gainesville
DATES:	February 22, 2012 May 16, 2012 August 22, 2012		November 14, 2012

CODE:	CSE-117-COL	LOCATION:	Columbus
DATES:	February 29, 2012 May 23, 2012 August 29, 2012		November 20, 2012

CODE:	CSE-118-AUG	LOCATION:	Augusta
DATES:	March 28, 2012 June 27, 2012 September 26, 2012		December 20, 2012

OSHA Series (200)

OSHA 10-hour Course

7:00 a.m. - 6:00 p.m.

This 10-hour course covers basic safety issues of the Construction Industry Standard 29 CFR 1926. It is designed for supervisors, project managers, foremen, safety professionals, and owners. This course certifies the participant, which fulfills the criteria for qualifying for "Focused Inspection." The course covers a wide variety of topics including, but not limited to: Recordkeeping, Heavy Equipment Safety, Electrical Safety, Fall Protection, Excavation and Trenching Safety, Personal Protective Equipment, Fire Prevention and Protection, Hand and Power Tool Safety, Hazard Communication, and OSHA's Focused Inspection Initiative.

FEES: **GUCA UC member** **\$ 175.00 (Includes Book Fee)**
 GUCA member **\$ 225.00 (Includes Book Fee)**
 Non-member **\$ 275.00 (Includes Book Fee)**

CODE:	O10-201-SAT	LOCATION:	South Atlanta
DATES:	February 15-16, 2012 May 10-11, 2012 September 20-21, 2012 November 15-16, 2012		

CODE:	O10-201sp-SAT (Spanish)	LOCATION:	South Atlanta
DATES:	January 24-25, 2012 April 18-19, 2012 July 24-25, 2012 October 23-24, 2012		

OSHA 30-hour Course

4-day course, 8 hours per day

This course will give you an overview of OSHA policies, procedures, and standards for the construction industry, as well as safety and health principles. Each section of the OSHA construction standard is covered with special emphasis placed on more hazardous areas, while using OSHA standards as a guide. The 4-day (8 hours per day) course covers a variety of topics such as: Introduction to OSHA; Hazard Violation Search; Workshop; Health Hazards in construction; Materials Handling; Silica and Lead in construction; Damage Prevention; Recordkeeping; Signs Signals and Barricades; Electrical Safety; Fall Protection/Scaffolding; Excavation and Trenching Safety; Personal Protective Equipment; Welding; Cranes; Hazardous Communication; Traffic Control/Struck-by; Safety Programs/Safety Culture; Underground Construction; Respiratory Protection; Blasting; and, Confined Space Entry.

FEES: **GUCA member** **\$ 500.00 (Includes Book Fee)**
 Non-member **\$ 600.00 (Includes Book Fee)**

CODE:	O30-211-SAT	LOCATION:	South Atlanta
DATES:	June 25, 2012 – June 29, 2012		

Flagging/Traffic Control Series (300)



Temporary Traffic Control Work Zone Safety Course (MUTCD) for Worksite Traffic Control Supervisor (WTCS)

8:00 a.m. - 5:00 p.m.

This one-day, eight-hour course provides the participant with the necessary training to design, select, place, and maintain traffic control signs and devices used for temporary traffic control work zones and for incident management. This training covers the principles of proper traffic control practices, as outlined in the New Millennium Edition Manual on Uniform Traffic Control Devices (MUTCD 2003), and other established applicable standards and guidelines for GADOT.

FEES: **GUCA UC member** **\$ 200.00**
 GUCA member **\$ 260.00**
 Non-member **\$ 320.00**

CODE:	TWZ-301-SAT	LOCATION:	South Atlanta
DATES:	March 1, 2012 June 7, 2012 August 16, 2012 November 27, 2012		

GDOT Approved Flagging Program

8:00 a.m. - 12:00 p.m.

This is a 4-hour course on the uniform flagging procedures established and approved by the Georgia Department of Transportation for utility and highway construction. Each participant receives hands-on and classroom training designed to give the student the knowledge and confidence to move traffic through a work zone effectively and safely.

FEES:	GUCA UC member	\$ 40.00
	GUCA member	\$ 45.00
	Non-member	\$ 55.00

CODE:	FLP-311-SAT			LOCATION:	South Atlanta
DATES:	January 26, 2012	February 24, 2012	March 21, 2012		
	April 26, 2012	May 25, 2012	June 21, 2012		
	July 26, 2012	August 24, 2012	September 27, 2012		
	October 25, 2012	November 29, 2012	December 21, 2012		

CODE:	FLP-311sp-SAT (Spanish)			LOCATION:	South Atlanta
DATES:	February 18, 2012	May 12, 2012	August 18, 2012	November 10, 2012	

GDOT Approved Flagging Instructor Course

8:00 a.m. - 5:00 p.m.

This is an opportunity to learn how to train your own employees in Certified DOT Flagging. This course is designed to certify your personnel as flagging instructors to be able to train your employees as certified DOT flaggers when you need them. Register today!

FEES:	GUCA member	\$ 350.00 (\$ 50.00 additional for monitoring fees by the instructor plus travel)
	Non-member	\$ 400.00 (\$ 50.00 additional for monitoring fees by the instructor plus travel)

CODE:	FIC-321-SAT			LOCATION:	South Atlanta
DATES:	February 23, 2012	May 24, 2012	August 23, 2012	November 28, 2012	

NPDES Series (500)



NPDES Level 1A Course and Exam

8:00 a.m. - 5:00 p.m.

The Level 1A Fundamental Course and Exam is designed to train contractors, builders, developers, site superintendents, utility and grading contractors, and monitor consultants in the proper installation, maintenance, and inspection of BMP's on construction sites. Topics covered in this course are fundamentals of erosion and sediment control, the Georgia Erosion and Sedimentation Act, NPDES Permits, maintenance, stream buffers, and vegetative and structural BMP practices. This course is certified and the test is officially administered by the Georgia Soil and Water Conservation Commission. **You must bring photo identification to take the exam.**

FEES: GUCA UC member \$ 100.00
 GUCA member \$ 125.00
 Non-member \$ 150.00

CODE:	NDS-501-SAT			LOCATION:	South Atlanta
DATES:	January 12, 2012	February 9, 2012	March 8, 2012		
	April 5, 2012	May 3, 2012	May 31, 2012		
	July 12, 2012	August 9, 2012	September 6, 2012		
	October 9, 2012	November 2, 2012	December 6, 2012		

CODE:	NDS-502-MAC			LOCATION:	Macon
DATES:	January 19, 2012	February 16, 2012	March 14, 2012		
	April 12, 2012	May 10, 2012	June 7, 2012		
	July 19, 2012	August 16, 2012	September 13, 2012		
	October 11, 2012	November 8, 2012	December 13, 2012		

CODE:	NDS-503-VAL			LOCATION:	Valdosta
DATES:	January 26, 2012	April 19, 2012	July 26, 2012	October 18, 2012	

CODE:	NDS-504-SAV			LOCATION:	Savannah
DATES:	February 2, 2012	April 26, 2012	August 2, 2012	October 26, 2012	

CODE:	NDS-505-ROM			LOCATION:	Rome
DATES:	March 21, 2012	June 21, 2012	September 20, 2012	December 19, 2012	

CODE:	NDS-506-GAN			LOCATION:	Gainesville
DATES:	February 23, 2012	May 17, 2012	August 23, 2012	November 15, 2012	

CODE:	NDS-507-COL			LOCATION:	Columbus
DATES:	March 1, 2012	May 24, 2012	August 30, 2012	November 29, 2012	

CODE:	NDS-508-AUG			LOCATION:	Augusta
DATES:	March 29, 2012	June 28, 2012	September 27, 2012	December 21, 2012	

NPDES Level 1A Recertification Course**8:00 a.m. -12:00 p.m.**

This 4-hour course for individuals needing to re-certify their NPDES Level 1A (Blue) card which expires every 3 years. There will not be an exam for this re-certification course. **Individuals that attend this course must present the instructor with government issued photo ID and current certification card or proof of valid certification (from GSWCC website).** Individuals with multiple certifications must complete four hours of continuing education for each certification they wish to renew. Individuals can begin taking continuing education courses 1 year before their certification expires. Those individuals with 4 or more hours will receive a new certification card in the mail approximately two weeks before their certification expires. Those individuals that fail to obtain at least 4 hours of continuing education prior to their expiration date will have to retake the course and pass the exam before certification will be reinstated.

FEES: **GUCA UC member** **\$ 60.00**
GUCA member **\$ 80.00**
Non-member **\$ 100.00**

CODE:	NDS-521-SAT			LOCATION: South Atlanta
DATES:	January 13, 2012	February 10, 2012	March 9, 2012	
	April 6, 2012	May 4, 2012	June 1, 2012	
	July 13, 2012	August 10, 2012	September 7, 2012	
	October 10, 2012	November 2, 2012	December 7, 2012	

CODE:	NDS-522-MAC			LOCATION: Macon
DATES:	January 20, 2012	February 17, 2012	March 14, 2012	
	April 13, 2012	May 11, 2012	June 8, 2012	
	July 20, 2012	August 17, 2012	September 14, 2012	
	October 12, 2012	November 9, 2012	December 14, 2012	

CODE:	NDS-523-VAL			LOCATION: Valdosta
DATES:	January 27, 2012	April 20, 2012	July 27, 2012	October 19, 2012

CODE:	NDS-524-SAV			LOCATION: Savannah
DATES:	February 3, 2012	April 27, 2012	August 3, 2012	October 26, 2012

CODE:	NDS-525-ROM			LOCATION: Rome
DATES:	March 23, 2012	June 22, 2012	September 21, 2012	December 19, 2012

CODE:	NDS-526-AUG			LOCATION: Augusta
DATES:	March 30, 2012	June 29, 2012	September 28, 2012	December 21, 2012

CODE:	NDS-526-GAN			LOCATION: Gainesville
DATES:	February 24, 2012	May 18, 2012	August 24, 2012	November 16, 2012

CODE:	NDS-526-COL			LOCATION: Columbus
DATES:	March 2, 2012	May 25, 2012	August 31, 2012	November 30, 2012

CODE:	NDS-563-VAL			LOCATION:	Valdosta
DATES:	January 26, 2012	April 19, 2012	July 26, 2012	October 18, 2012	
CODE:	NDS-564-SAV			LOCATION:	Savannah
DATES:	February 2, 2012	April 26, 2012	August 2, 2012	October 26, 2012	
CODE:	NDS-565-ROM			LOCATION:	Rome
DATES:	March 21, 2012	June 21, 2012	September 20, 2012	December 19, 2012	
CODE:	NDS-566-GAN			LOCATION:	Gainesville
DATES:	February 23, 2012	May 17, 2012	August 23, 2012	November 15, 2012	
CODE:	NDS-567-COL			LOCATION:	Columbus
DATES:	March 1, 2012	May 24, 2012	August 30, 2012	November 29, 2012	
CODE:	NDS-568-AUG			LOCATION:	Augusta
DATES:	March 29, 2012	June 29, 2012	September 28, 2012	December 21, 2012	

Damage Prevention Series (600)



Damage Prevention/ GUFPA Violation

8:00 a.m. - 12:00 p.m.

This Damage Prevention course involves an overview of the contractor's responsibilities regarding the Georgia Utility Facility Protection Act, statistical data of injuries, fatalities and property damage, videos of Excavators Safe Work Practices, an overview of Georgia High Voltage Safety Act, Safe Work Practices for contractors due to non-locates, current law requirements and your legal responsibilities, how to file a PSC Complaint Form and respond to the PSC ruling, and what to do when you hit a utility line and accident procedures. This class satisfies the PSC requirements for mitigation of a fine or damage to a utility. If you have received a letter from the PSC, this is the class to take.

NOTE: If your company has been fined by the Public Service Commission, please provide the Public Service Commission (PSC) case number on the registration form.

FEES:	GUCA UC member	\$ 100.00 per company (Up to 5 employees)
	GUCA member	\$ 200.00 per company (Up to 5 employees)
	Non-member	\$ 300.00 per company (Up to 5 employees)

CODE:	DPV-601-SAT			LOCATION:	South Atlanta
DATES:	January 6, 2012	January 20, 2012	February 3, 2012		
	February 17, 2012	March 2, 2012	March 23, 2012		
	April 13, 2012	April 27, 2012	May 4, 2012		
	May 18, 2012	June 1, 2012	June 22, 2012		
	July 20, 2012	August 3, 2012	August 17, 2012		
	August 31, 2012	September 14, 2012	September 28, 2012		
	October 12, 2012	October 26, 2012	November 9, 2012		
	November 30, 2012	December 14, 2012	December 28, 2012		

CODE:	DPV-601sp-SAT (Spanish)	LOCATION:	South Atlanta
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TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

NON-REGULATORY EDUCATION CLASSES



Legal Series (700)

Local, State, & Federal Immigration Rules

1:00 p.m. – 5:00 p.m.

This 4-hour course is an overview of local, state and federal immigration rules and common employment mistakes for the utility contractor. The course includes an overview of the Georgia's Security and Immigration Compliance Act and the new no-match regulations. Attendees will learn: steps to take upon receipt of a no-match letter; social security card issues; immigration compliance act obligations; and, common employment law mistakes.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-731-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Georgia Lien & Bond Law

1:00 p.m. – 5:00 p.m.

This 4-hour course covers the Georgia Lien Law and the Georgia Statutes pertaining to Payment and Performance Bonds as well. This program addresses the theory behind these statutes, their purpose and effect, the circumstances in which they apply, and their requirements. The course provides practical guidance into how to preserve, pursue, and defend lien and bond claims, and the written materials include sample forms and other useful information.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-741-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Construction Accounting and Financial Reporting

1:00 p.m. – 3:00 p.m.

This 2-hour informative course will help your company stay on top of the financial mountain and make sense of the accounting requirements that affect the construction industry. Topics to be discussed include: learn how to compute the over-billings and under-billings and understand the significance of those to the financial statements; learn how to analyze financial statements and key points of strong financials and how to make your financials as strong as possible within the reporting guidelines; disclosures and notes to the financials that are required reporting; new reporting requirements under the FIN 46R and FIN 48 that can have significant impact on your financial statements; the many differences between tax reporting and financial reporting - how to make the best of both worlds; and learn the unique rules of Generally Accepted Accounting Principles (GAAP) that are applicable to contractors.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-751-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Motor Carrier Compliance for Utility Contractors

1:00 p.m. – 3:00 p.m.

This 2-hour informative course by a Compliance Review Officer for the Georgia Department of Public Safety will inform and educate contractors on what to expect during roadside inspections, including types of inspections, and what items are inspected. The course will also focus on what contractors can expect during a compliance review at a contractor's office as well as carrier requirements including drug and alcohol testing.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-761-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.



NUCA Pipelayer Training- "Excavation, Trenching, Manholes & Backfilling" 1:00 p.m. - 3:00 p.m.

This NUCA course demonstrates the individual and team skills required for efficient and safe water and sewer pipe installation using modern equipment and technologies. The training sections covered include: Safety, Trenching, Bedding, Backfilling, Manholes, Dewatering, and Tie-ins. NUCA CEO Bill Hillman believes "crew leaders and team members who complete this real-world training program will work together more proficiently and are more likely to get the job done right the first time, without wasting valuable materials or making unnecessary and costly installation errors."

FEES: **GUCA UC member** \$ 50.00
GUCA member \$ 75.00
Non-member \$ 100.00

CODE: EDS-861-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

NUCA Pipelayer Training- "Job Layout" 1:00 p.m. - 3:00 p.m.

This NUCA course demonstrates the individual and team skills required for safety, material layout & handling, production & timing, tools and protecting the installation.

FEES: **GUCA UC member** \$ 50.00
GUCA member \$ 75.00
Non-member \$ 100.00

CODE: EDS-871-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Utility Manager License Exam Review 1:00 p.m. - 5:00 p.m.

This class helps those who have been approved to take the Georgia Utility Manager License exam. The Exam Review Course is always scheduled prior to the actual exam date. This 4-hour course is designed strictly as a review of the materials studied to prepare for the state exam. The course will use books required for the test and techniques on how to use them. Class dates may change due to state schedules beyond our control.

FEES: **GUCA member** \$ 50.00
Non-member \$ 100.00

CODE: UML-881-SAT **LOCATION:** South Atlanta
DATES: April 25, 2012 September 12, 2012 December 18, 2012



GEORGIA UTILITY CONTRACTORS ASSOCIATION, INC.

804 Main Street, Suite C, Forest Park, Georgia 30297-1476 * (404) 362-9995 * Fax: (404) 362-9211

Company Information

COMPANY _____ CONTACT _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____ EMAIL _____

PSC Case # _____ for Damage Prevention Classes.

GUCA Member: Yes No Send me Membership Info! *(Training fees reduced for GUCA members. Not a member? Sign up today!)*

Class Registration

Name of Attendee	Class Code	Date	Amount
Add Social Security Number for all 100 series classes.			
For 600 Courses (Damage Prevention) select: <input type="checkbox"/> Mitigate fine by PSC <input type="checkbox"/> Comply with DOT training requirements			
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
TOTAL AMOUNT			\$ _____

Payment Information

Method of Payment: Check Enclosed *(made payable to GUCA)* NO CHECKS ACCEPTED LESS THAN 5 DAYS PRIOR TO CLASS DATE

Credit card:



(All credit card transactions will be charged a non-refundable convenience fee of \$22.00)

Please check one:

PERSONAL CARD

CORPORATE CARD

CARD NUMBER # _____

EXPIRATION DATE _____

C.V.V. CODE* _____

PERSONS NAME ON CARD (PLEASE PRINT) _____

COMPANY NAME ON CARD (IF APPLICABLE) _____

BILLING ADDRESS FOR CREDIT CARD _____

CITY/ STATE/ ZIP _____

\$ _____ + \$ 22.00 = \$ _____

CLASS TOTAL (from above)

CONVENIENCE FEE

TOTAL TO BE PROCESSED ON CARD

***C.V.V. code:** 3-digit number located on back of VISA and MasterCard— MUST BE PRESENT TO PROCESS.

I understand all credit card purchases will be billed a separate \$22.00 convenience fee that is non-refundable and non-negotiable.

I give permission for GUCA to process my credit card. Printed Name: _____

X
SIGNATURE OF AUTHORIZED CARD HOLDER _____

DATE _____

Payment with this form guarantees your class confirmation and your understanding of the class terms and conditions inside front cover of this catalog and posted on our website at www.guca.com.